

Rep. Tim Ryan Appropriations Request Submission Guide

(Updated March 24, 2021)

INTRODUCTION

Please use this document as a guide as you submit requests for earmark funding.

SUBMISSION DEADLINE

~~March 26th, 2021...~~ **extended to Wednesday, April 7th!**

FORMS

Submission forms can be found at <https://timryan.house.gov/services/fy-22-appropriations-form>

Any supporting materials that cannot be submitted via the form can be emailed to TimRyanFY22Approps@mail.house.gov. This email should only be used for attachments and other documents that are unable to be submitted via the Google Forms. Only requests submitted via the Google Form will be considered.

BASICS

There are 4 types of submissions:

1. **Programmatic** - General support or funding for a program
 - *Example: Provide \$150,000,000 for Small Business Development Centers.*
2. **Report Language** - Request to add language to report accompanying the bill. This does not include dollar amounts
 - *Example: The Committee encourages SBA and its resource partners to continue efforts to increase outreach and direct support to women entrepreneurs and small businesses in underserved communities.*
3. **Bill Language** – Request to add or change statutory language of an Appropriations bill.
 - *Example: Sec. 522. None of the funds made available in this Act may be used to purchase first class or premium airline travel in contravention of sections 301–10.122 through 301–10.124 of title 41 of the Code of Federal Regulations.*

4. **Community project funding** - Directs funds to a specific state or local government or eligible non-profit recipient. If you are requesting that funding be directed to a non-profit organization, you must provide evidence that the recipient is a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986. (NOTE: A Member of Congress may only submit ten community project funding requests to the Appropriations Committee each year. Thus, this category of funding is extremely competitive.)
- *Example: Provide \$500,000 for an XYZ Non-Profit Organization to provide entrepreneur training in Warren, OH.*

COMMUNITY PROJECT FUNDING INSTRUCTIONS

Please find your corresponding subcommittee that your request belongs to and identify the accounts within the subcommittee that are eligible for community project funding requests. For any community project request, community engagement and demonstrated public support are crucial in determining which projects are worthy of Federal funding. Examples of such support include:

1. Letters of support from elected community leaders (e.g. mayors or other officials),
2. Press articles highlighting the need for the requested Community Project Funding,
3. Support from newspaper editorial boards,
4. Projects listed on State intended use plans, community development plans, or other publicly available planning documents, or
5. Resolutions passed by city councils or boards.

In general, for all requests, the minimum information needed to evaluate a request is below:

1. Proposed recipient and address of recipient
2. Amount in the request
3. An explanation of the request:
4. Project site location
5. Purpose
6. Why it is valuable to taxpayer funds

Transportation, Housing, and Urban Development, Related Agencies

1. Department of Transportation- Local Transportation Priorities
2. Department of Transportation- Airport Improvement Program
3. Department of Housing and Urban Development- Economic Development Initiative

Agriculture, Rural Development, Food and Drug Administration, Related Agencies

1. Agricultural Research Service, Buildings and Facilities
2. Rural Development, Rural Community Facility Grant.
3. Rural Utilities Service, ReConnect Grants

Military Construction, Veterans Affairs, Related Agencies

1. Army
2. Navy and Marine Corps
3. Air Force
4. Defense-Wide
5. Army National Guard
6. Air National Guard
7. Army Reserve
8. Navy Reserve
9. Air Force Reserve

Commerce, Justice, Science, Related Agencies

1. Byrne Justice Assistance Grants
2. COPS Technology and Equipment
3. National Oceanic and Atmospheric Administration--Operations, Research, and Facilities
4. National Aeronautics and Space Administration--Safety, Security and Mission Services

Labor, Health, Human Services, Education, Related Agencies

1. Department of Labor—Employment and Training Administration—Training and Employment Services
2. Department of Health and Human Services—Health Resources and Services Administration—Program Management
3. Department of Health and Human Services—Substance Abuse and Mental Health Services Administration—Health Surveillance and Program Support
4. Department of Education—Innovation and Improvement
5. Department of Education—Higher Education

Legislative Branch

There are no designated accounts for community project funding for FY 22.

State, Foreign Operations and Related Programs

There are no designated accounts for community project funding for FY 22.

Energy and Water Development and Related Agencies

Corps of Engineers:

1. Investigations
2. Construction
3. Mississippi River and Tributaries
4. Operation and Maintenance

Bureau of Reclamation:

1. Water and related resources.

Financial Services and General Government Appropriations

1. Small Business Administration, Small Business Initiatives.

Interior, Environment, Related Agencies

1. Federal land acquisitions through the Land and Water Conservation Fund
2. Environmental Protection Agency State and Tribal Assistance Grants for certain water infrastructure projects.
3. Certain State and Private Forestry projects within the U.S. Forest Service.

Homeland Security

1. Pre-Disaster Mitigation Grants
2. Nonprofit Security Grants
3. Emergency Operations Center Grants

Defense

1. Research, Development, Test, and Evaluation Army
2. Research, Development, Test, and Evaluation Navy
3. Research, Development, Test, and Evaluation Air Force
4. Research, Development, Test, and Evaluation Space Force
5. Research, Development, Test, and Evaluation Defense-Wide